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| Job Title: Park Maintenance I | Last Date Modified: January 26, 2021 |
| Exempt/Non-exempt: Non-Exempt | Full Time / Part Time / Seasonal: FT Year-Round |
| Schedule: Weekdays, Weekends, Holidays | Minimum Hours: 30 hours/week |
| Department: Grounds | Supervisor Title: Grounds Manager |

The Park Maintenance I is responsible for daily upkeep and repair of the park including grounds, horticulture areas, walks, public areas and buildings, restrooms, as well as meeting safety and security regulations. This is a full-time benefitted position. Pay is $14.25 per hour.

Job Duties: *Duties may include but are not limited to:*

* Ensure park meets safety and security regulations, including inspecting for and repairing perimeter breaches and play sets, identifying potential safety hazards in facility and ensuring problems are fixed immediately.
* General park maintenance including:
* Upkeep existing gardens: weed, cultivate, plant, fertilize, and irrigate lawns and gardens.
* Mow, aerate, and edge lawn areas using power and hand tools. Rake, sweep and vacuum leaves, lawn clippings, and debris. Prune and trim hedges, bushes and other shrubbery.
* Design, repair and maintain sprinkler system and drip system.
* Assist in general repair and preventative maintenance of the park facilities – buildings, play sets, restrooms, animal enclosures, fences, bridges, benches and tables.
* Clean and maintain public facilities as needed.
* Conform to maintenance budgets, make recommendations to Grounds Manager.
* Maintain Agriculture Certifications, MSDS Logs and other reports.
* Work with City Public Works Department and contractors on grounds projects as needed.
* Lead and work with volunteers on grounds projects.
* Assist with care and feeding of barnyard animals.
* Perform heavy manual laboring duties.
* Handle emergencies and customer concerns.

Job Skills/Experience Requirements:

* Two years paid experience with landscaping and some experience providing semi-skilled building and grounds maintenance and repair.
* Knowledge of common practices, methods and materials used in gardening and horticulture work.
* Common practices, methods and materials used for building and park maintenance work.
* Operation and maintenance of various building and park equipment and machinery.
* Knowledge of safety procedures involved in park maintenance including hand tools, power tools and outdoor gas power equipment.
* Work with a minimum of supervision.
* Understand and follow written and oral instructions and communicate clearly orally and in writing.
* General knowledge of plumbing and electrical including basic installations and repairs.
* General carpentry skills.
* General painting skills.
* Must be able to work professionally around park visitors of all ages.

Job Skills Desired:

* First aid certified.
* Knowledge of safety practices.

Job Abilities:

* Possession of a valid California driver’s license.
* Ability to lift 50 pounds.
* Able to work around and in close contact with animals daily.
* Willing to work a schedule that may include after hours, night rentals and weekends.

Education / Certifications:

* High School Diploma or GED preferred.

Employee Benefits:

* Fairytale Town offers a benefits package including paid vacation, medical, dental and life insurance, and a 401(k)retirement plan with employer match.

Please email cover letter and resume to George Ortiz, Grounds & Facilities Manager, “gfortiz@fairytaletown.org”

Position is open until filled.

Please no phone calls.